

Exit Interview - Feedback

Employee Details

Name of the Employee:

Employee Code:

Group:

Designation:

Reporting Manager:

Duration of employment with TVEC:

Reason for Separation

(Tick the correct option for reason, there can be multiple reasons)

| <u>Reasons</u> | <u>Please explain</u> | <u>Tick column</u> |
|--|-----------------------|--------------------|
| Better Salary | | |
| Preference to work in (OEM's / MNC / IT) | | |
| Different Work Domain / Quality of work (change in domain or dissatisfied with current domain) | | |
| Brand / Banner (of the new company was the reason) | | |
| Onsite opportunity (changed as wanted to work onsite) | | |
| Personal (Marriage, Family problem etc.) | | |
| Medically Unfit | | |
| Home Town relocation | | |
| Relocating abroad | | |
| Higher Education (certifications like SAP etc. included) | | |
| Work Environment or culture (dissatisfied with) | | |
| Infrastructure (dissatisfied with infrastructure facilities) | | |
| Management (Dissatisfied with Sr. management etc.) | | |

- If you are leaving TVEC to take a break from work, please share the reasons.

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Details of New Role

If you are joining another company, we will appreciate if you can share the following:

Name of the company:

Business/Industry:

Place / location of organization (your place of work):

Your New Assignment / Role:

Your New Designation:

Percentage growth in your compensation (CTC):

General Feedback

- **Please list down the things you like about TVEC.**

- **Please list down the things that you did not like in TVEC.**

- **What was the learning for you during your work period with TVEC?**

- **Would like to suggest some changes, which can add to the growth/ further improvement of work environment of TVEC?**

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Future Reference

- **Would you refer someone, in future, for employment with TVEC?**

- **If another opportunity arises in future, will you think of rejoining TVEC?**

Interviewer's Name:

Employee's Signature:

Interviewer's Signature:

Designation:

Date: